

# Privacy Statement



Study Association Albion  
Trans 10  
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Utrecht

## 1. Obligations of Study Association Albion

The obligations of Study Association Albion to protect the privacy of its members are as follows:

- The association has the obligation to report data leaks to the *Autoriteit Persoonsgegevens*.
- Under no circumstances will the association share data about members to third parties without permission.
- The association will minimise its data collection by making sure to only collect data when necessary.
- The association will not store data longer than necessary: until the deregistration of the relevant member or alumnus.

## 2. Register of processing activities

The Study Association Albion collects the following data when registering members, on the basis of "necessary for the execution of an agreement":

- Name and surname: identification of members;
- Pronouns: identification of members;
- Address: post (holiday and inaugural cards, information letters);
- Date of birth: age (minor or not);
- Student number: confirmation of registration at Utrecht University;
- IBAN: for the collection of the membership fees from members;
- E-mail address: informative e-mails, biweekly mail updates, invitations to General Assemblies;
- Telephone number: in case of emergency during activities, internal communication;
- Year of start of their study: administrative organization of the membership file.

If permission is not given for the above data, membership will not be issued to the person concerned. Study association Albion collects the following data from alumni on the basis of "necessary for the execution of an agreement":

- Name and surname: identification of alumni;
- Year of graduation: administrative order;
- Email address: alumni update, informational emails;
- Interested in speaking at an event: linking possible presentations during events where alumni speak;

- Career history: ensuring relevance and diversity in any presentations at events where alumni speak or other activities where alumni are involved;
- Current job: ensure relevance and diversity of any presentations at events where alumni speak and other activities where alumni are involved;
- Other information (information about Master, former board member): ensuring relevance and diversity at events where alumni speak or other activities in which alumni are involved.

When consent for the above-mentioned data is not given, the person concerned cannot be included in the alumni database. The information above will not be used for any other purposes than the ones mentioned above. The information above will be removed when a member deregisters as a member or alumnus of the association. For activities, additional information may be collected. This information will be kept until the end of the academic year at the latest. If desired, this information can be removed earlier, but not before the start of the activity in question.

### 3. The rights of members and honorary members

The rights of members regarding privacy are as follows:

- The right of inspection: a member may inspect the stored data about their own person.
- The right to rectification and completion: A member may make adjustments to the stored data about their own person if they are incorrect, incomplete or not used for the purpose for which they were collected or are used in violation of the law.
- The right to restriction of processing: a member has the right to restrict the processing of data for as long as it does not interfere with the membership.
- The right to oblivion: a member has the right to be forgotten.
- The right to data portability: a member has the right to easily obtain and transfer the stored data about their own person.
- The right to lodge a complaint with the *Authoriteit Persoonsgegevens* about the way Study Association Albion handles its members' data.

A member's request for inspection, rectification, supplementation, restriction, oblivion or data portability can be made in writing.

Study association Albion reserves the right to change its privacy policy. Whenever a change is made, members will be informed via e-mail.